

Annexure “A”

TENDER FOR PRINTING

The Institute invites Tenders from reputed and established Printers for printing of its **International Training Programmes Brochures 2018-19**, as per details given below:-

- | | | |
|---|---|---|
| 1) Size (Finish) | : | 27' x 12' (inches) |
| 2) Total No. of Pages | : | 6 Pages |
| 3) Color | : | Four Color Throughout (on cream Color paper) |
| 4) Paper | : | Mango Art Card 300 gsm (Matt Finish) |
| 5) Binding | : | Creasing |
| 6) Lamination | : | Matt Finish |
| 7) No. of Copies | : | 500 |
| 8) Kindly quote separate rates for Designing of Brochures | | |

The International Training Programmes Brochures will be provided in the final form (typed which will be formatted as per the requirements of the Institute after incorporation of photographs, graphs etc).

The quotation giving rates with tax per page (including printing, paper cost etc.) should be submitted to the Institute latest by 12th July, 2018. The sample of the work can be seen by visiting at the Institute prior intimation to the undersigned.

The printing will have to be completed within 48 hours of final approval of the Dummy by the Institute.

(Sunil Taneja)
Administrative Officer (I/c)

Annexure “B”

TENDER FOR PRINTING

The Institute invites Tenders from reputed and established Printers for printing of its **Certificate Folder** for International Training Programmes 2018-19, as per details given below:-

- | | | |
|---|---|--|
| 1) Size (Finish) | : | 12'.25" x 9'.25" (inches) |
| 2) Total No. of Pages | : | 4 Pages |
| 3) Color | : | Four Color Throughout (on cream Color paper) |
| 4) Paper | : | Mango Art Card 300 gsm (Matt Finish) |
| 5) Binding | : | Creasing & Corner Pasting |
| 6) No. of Copies | : | 500 |
| 7) Kindly quote separate rates for Designing of Brochures | | |

The Certificate Folder for the International Training Programmes will be provided in the final form (typed which will be formatted as per the requirements of the Institute after incorporation of photographs, graphs etc).

The quotation giving rates with tax per page (including printing, paper cost etc.) should be submitted to the Institute latest by 12th July, 2018. The sample of the work can be seen by visiting at the Institute prior intimation to the undersigned.

The printing will have to be completed within 48 hours of final approval of the Dummy by the Institute.

(Sunil Taneja)
Administrative Officer (I/c)