# **About NIESBUD Library**

The NIESBUD Library & Information Service section was established in 6<sup>th</sup> July1983 to act as assistance for the development of research and training in New Entrepreneurs. The Library constitutes a major resource for learning, teaching and research. The Library created has computerized database on Entrepreneurship Books. Internet Service facility is also available in this section. It's also provides Circulation service, Reprographic Service against a reasonable charge. Current Services (CAS), Selective Awareness Dissemination of Information (SDI) and reference service on selected topics in the field of Entrepreneurship is prepared by the Library & Information Service Section monthly basis on Entrepreneurship. The digital copy of Entrepreneurship



Development Programmes, CAS & SDI services are send to the e-mail addresses of our participants. Loose Journals and reference books are available to all within the library reading room. The book collection is classified according to the Dewey Decimal Classification (DDC), and Catalogue Code (AACR-2) is used for cataloguing.

The Library is used by the International & National Participants during the programmes conducted by NIESBUD. The library is also used by the NIESBUD Officers, Faculties, and Staff members as well as the outsiders Researchers obtaining necessary permission.

#### **Function and Services:-**

The library has a special responsibility to keep its clientele up-to-date and intellectually stimulated by providing pertinent literature, not only in areas of immediate concern, but also in areas of emerging and developing importance within the scope of the library; and by contributing to the preservation; transmission, and accessibility of new knowledge. All potential users have direct access to the shelves of the books and journals and offers extensive reprographic services to users from all over India.

#### **Basic Library Services:-**

**Circulation Service** – Circulation Service are provided to the Institute's officers, faculties, staff members and National & International participants.

**Bibliographic Service** - Bibliographies on specific topics are provided to the Institute's faculty's members, participants and research scholars on request.

**Current Awareness Services** - New books & journals are kept on display for a week and bibliographic details are notified to NIESBUD participants.

**Database of Books** - The library maintains a database and search through OPAC (online public access catalogue (with keywords- titles, author and subjects) of books and journals to help users quickly retrieve information on selected topics.

**Reference Service** - Information is collected from the library books journals, magazines, newsletters and internet resources against specific requests from the Institute's faculties members and participants

**Selective Dissemination of Information (SDI)** - SDI service are provided to NIESBUD participants in their specific areas of programmes.

**Reprographic service** - On request, photocopy service are provided of the documents available in the library. The Institute will determine the fee for this service from time to time.

#### Collection (Book and Non-Book Materials):-

It has vast collection of books and journals. Both books and non-books materials (CD's) are available here. Its present collection is as follows (as on 07.10.2013).

### The Library's total collection of books & journals:

- No of Entrepreneurship & applied subjects books- 5303
- No of bounds volume of journals- 241
- No of NIESBUD publication- 16
- No of News papers- 24
- No of Magazines subscribe- 35
- No of journals subscribe- 20
- CD's on subjective & others- 55

## **Working hours:-**

Normal working hours are: Monday to Friday 09:30 AM to 6:00 PM

Library is closed on Saturday, Sunday and all public holidays.

**Ask the Librarian** - Any query related to the subjects, contact via e-mail, we will reply usually within 24 hours.



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"These are not books, lumps of lifeless paper, but minds alive on the shelves."