Request for Proposal (RFP)
for
Evaluation of
Training Programmes
of NIESBUD
Dated : 02.03.2026

The National Institute for Entrepreneurship and Small Business Development (NIESBUD)
Ministry of Skill Development and Entrepreneurship (MSDE),
Government of India

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REQUEST FOR PROPOSAL NOTICE

RFP for Evaluation of Training Programmes of NIEBSUD

THE NATIONAL INSTITUTE FOR ENTREPRENEURSHIP AND SMALL BUSINESS DEVELOPMENT (NIESBUD)

A-23, SECTOR – 62, NOIDA, UTTAR PRADESH

Website: www.niesbud.nic.in

F. No. TR/147/2025-DIR EE **Date: 02.03.2026**

The National Institute for Entrepreneurship and Small Business Development (NIESBUD) invites Request for Proposal (RFP) from eligible and experienced agencies/institutions for undertaking a Third-Party Impact Evaluation of Training Programs of NIESBUD conducted during the last three financial years (FY 2022–23, FY 2023–24 and FY 2024 - 25). The selection shall be made on Quality and Cost Based Selection (QCBS) basis.

1. Objective

The objective of the study is to assess the relevance, effectiveness, efficiency, and sustainability of NIESBUD's training programs. The study will analyse their impact on participants in terms of capacity building, establishment of entrepreneurial ventures, employment generation, income enhancement, and access to finance and markets. It will also evaluate inclusiveness by examining participation and outcomes across gender, regions, and socio-economic categories. Further, the study will identify implementation gaps, challenges, and best practices, and provide evidence-based recommendations to strengthen program design, delivery, and scalability.

The study shall also include peer benchmarking of NIESBUD's training processes and institutional practices with Entrepreneurship Development Institute of India (EDII), Ahmedabad, and an assessment of NIESBUD's practices against relevant international standards and global best practices in entrepreneurship development.

2. Scope of Work

The selected agency shall undertake a comprehensive evaluation of NIESBUD's training program conducted during the last three financial years (FY 2022–23, 2023–24, and 2024–25), covering all major program categories across States/UTs. The study shall include representative sampling and field data collection through surveys, interviews and consultations; assessment of outputs and outcomes such as skill enhancement, enterprise creation, employment and income progression; review of inclusiveness across gender, regions and social groups; examination of delivery processes, curriculum quality, trainer effectiveness, partner performance and monitoring systems; identification of implementation gaps and best practices; and submission of evidence-based recommendations to strengthen program design, delivery and scalability.

3. Eligibility Criteria

Agencies must, inter alia:

- Be legally registered entities with at least 5 years of existence;
- Have completed at least five evaluation/impact assessment studies in the last five years, including Government/PSU assignments;
- Possess demonstrated capacity for large-scale, multi-State field surveys;
- Have an average annual turnover of ₹3 crore during the last three financial years;
- Have no conflict of interest with NIESBUD's ongoing programmes.

(Details as per para 4 of the RFP document)

4. Submission Details

Interested and eligible organizations must download the RFP document from the NIESBUD website www.niesbud.nic.in or www.eprocure.gov.in**.** The eligible applicants may submit their proposals online on the following website www.eprocure.gov.in on or before **23.03.2026 by 05:00 PM.**

5. Interested organizations bidder shall furnish an Earnest Money Deposit (EMD) of Rs 50,000/-. The EMD shall be submitted in the form of a Demand Draft / Banker's Cheque / Fixed Deposit Receipt / Bank Guarantee from any scheduled commercial bank in favour

of **Director, NIESBUD**, payable at **Noida**. Bidders registered with **MSME/NSIC/Startups recognized under DPIIT** are exempted from payment of EMD upon submission of valid documentary proof. The EMD shall remain valid for a period of **45 days beyond the bid validity period** of 120 days. The EMD is liable to be forfeited if the bidder: withdraws or modifies the bid during the validity period; or fails to sign the contract or furnish the required Performance Security within the stipulated time after award of contract. The EMD of unsuccessful bidders will be refunded without interest after finalization of the tender..

6. Key Dates

S. No.	Description	Date & Time
1	Date of issue of RFP	02.03.2026
2	Last date for seeking clarifications	12.03.2026 (Queries may be sent through email to – director.niesbud@niesbud.gov.in)
3	Pre Bid meeting	13.03.2026, 12.00 PM at NIESBUD Noida Office (NIESBUD, A-23, Sector – 62, Noida, Uttar Pradesh)
4	Last Date for Submission of Proposal	23.03.2026, 5.00 PM
5	Opening of Technical Proposals	25.03.2026, 12.00 PM
6	Opening of Financial bids	Will be informed later

7. NIESBUD reserves the right to accept or reject any or all proposals, modify terms, or cancel the process without assigning reasons. All clarifications and amendments will be available only on www.niesbud.gov.in or www.eprocure.gov.in

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(Shivani Dey)

Director

NIESBUD

Institutional Area, A-23,

Sector – 62, Noida,

Uttar Pradesh

Request for Proposal (RFP) for
Evaluation of Training Programmes of NIESBUD

1. Background

The National Institute for Entrepreneurship and Small Business Development (NIESBUD) is an autonomous institution under the Ministry of Skill Development and Entrepreneurship (MSDE), Government of India. NIESBUD is mandated to promote entrepreneurship and small business development through a comprehensive suite of activities including training, consultancy, research, and policy advocacy. Since its inception, NIESBUD has trained over 16.91 lakh participants, including more than 5,600 international participants from 145+ countries, through more than 61,000 training programmes.

The Institute's Head Office is located in Noida (Sector 62), Uttar Pradesh. It operates a Regional Centre at Dehradun and has 21 extension centers across the country, operating from National Skill Training Institutes (NSTIs) at various locations including Bengaluru, Bhubaneshwar, Calicut, Chennai, Goa, Howrah, Hyderabad, Indore, Jaipur, Jammu, Jamshedpur, Kanpur, Ludhiana, Mumbai, Noida, Panipat, Patna, Raipur, Shimla, Vadodara, and Visakhapatnam.

In the last three financial years, NIESBUD has significantly scaled up its training programmes across different categories, reaching diverse groups of beneficiaries. In order to measure impact, effectiveness, outcomes, and gaps, NIESBUD intends to engage reputed agency for conducting independent impact evaluation study of its training programmes. This Request for Proposal (RFP) invites applications from qualified agency/institution to undertake such evaluation studies.

2. Objectives

The primary objectives of the third-party evaluation are to:

- Assess the relevance, effectiveness, efficiency and sustainability of NIESBUD's training programmes against defined outputs and outcomes.
- Analyse the impact on participants, including capacity building, entrepreneurial ventures established, employment generated, income upliftment, and access to finance/markets.
- Evaluate inclusiveness by analysing participation and outcomes across gender, regions, and socio-economic categories.
- Identify implementation gaps, challenges, and best practices.
- Provide evidence-based recommendations for strengthening programme design, delivery, and scalability.
- Undertake peer benchmarking of NIESBUD's training processes and institutional practices with the Entrepreneurship Development Institute of India (EDII), Ahmedabad, and assess alignment of NIESBUD's systems with relevant national

and international standards in entrepreneurship development and capacity building.

3. Scope of Work

The selected agency shall undertake a comprehensive evaluation of NIESBUD's training programmes conducted during the last three financial years (FY 2022–23, 2023–24, and 2024–25), covering all major programme categories across States/UTs. The study shall include representative sampling and field data collection through surveys, interviews and consultations; assessment of outputs and outcomes such as skill enhancement, enterprise creation, employment and income progression; review of inclusiveness across gender, regions and social groups; examination of delivery processes, curriculum quality, trainer effectiveness, partner performance and monitoring systems; identification of implementation gaps and best practices; and submission of evidence-based recommendations to strengthen programme design, delivery and scalability.

I. Coverage of Programmes

The evaluation will cover the following categories of programmes conducted by NIESBUD:

- Entrepreneurship Awareness Programme (EAP)
- Entrepreneurship Development Programme (EDP)
- Entrepreneurship-cum-Skill Development Programme (ESDP)
- Management Development Programme (MDP)
- Training of Trainers (ToT)
- Faculty Development Programme (FDP)
- Training Programme for Banking Correspondents (IIBF)

NIESBUD will provide the data and contact details of trainees**.**

II. Methodology

Proposals are invited that are based on a comprehensive research design utilizing a mixed method approach that seamlessly integrates both qualitative and quantitative research tools for robust data collection and analysis. The methodology should include diverse techniques like face-to-face field surveys involving questionnaires and, or interview schedules as well as in-depth interviews, case studies, and focus group discussions. These methodologies should be strategically used to ensure a nuanced exploration of the subject matter.

To ensure a scientifically robust and nationally representative evaluation, the Agency shall adopt a multi-stage stratified sampling design covering all programmes, schemes and geographies where NIESBUD interventions were delivered during the last three financial years (FY 2022-23, FY 2023-24 and FY 2024-25).

The methodology shall also include a structured benchmarking framework outlining criteria, indicators, and tools to be used for comparison with EDII, Ahmedabad, as well as an analytical framework for assessing alignment with international standards and best practices. The proposal must clearly describe data sources, comparative indicators, and validation mechanisms to ensure objective benchmarking.

III. Peer Benchmarking and International Standards Assessment

The selected agency shall:

a) Conduct a structured peer benchmarking exercise comparing NIESBUD's training design, curriculum framework, delivery processes, monitoring systems, faculty, and quality assurance mechanisms with those of Entrepreneurship Development Institute of India (EDII), Ahmedabad.
b) Identify areas of strengths, gaps, and opportunities for institutional strengthening.
c) Assess NIESBUD's training processes, institutional systems, and quality assurance practices against relevant international standards and global best practices in entrepreneurship development, and institutional governance.
d) Provide actionable recommendations for aligning NIESBUD's systems with globally recognized quality benchmarks and international good practices.

i) Minimum Sample Size

- The **minimum respondent sample** shall be **5% of total participants in each financial year**. Based on verified participant numbers, the minimum sample is:

Financial Year	Total Participants	5% Sample (Min.)
2022-23	56519	2826
2023-24	122563	6128
2024-25	225932	11270
Total	**405,104**	**20,224**

The Agency may propose a higher sample for better statistical power, but **under no circumstances** shall the sample fall below the figures indicated above. Within each FY, the sample should be selected in such a way that statistically significant results are obtained for each programme type, and scheme, The details of the training programmes conducted by NIESBUD during the last 3 financial years is attached as *Annexure A.*

ii) Geographical Coverage

- All States/UTs (where programmes have been organised) shall be represented.

iii) Mode of Data Collection: Hybrid approach: 60 % face-to-face and 40 % online/telephonic interviews.

iv) Social Inclusion & Demographics

- **Gender:** Minimum 30 % women in entire sample.
- **Social categories:** Minimum 10 % SC and 5 % ST respondents overall, or proportional to actual participation, whichever is higher.

v) Qualitative Data Collection

- **Face to Face In-depth Interviews:** At least 1000 face to face in-depth interviews with photographs and videos covering entrepreneurial journey of the beneficiaries which may document the reason for success/ or failure. *(Proportionately across three years)*

vi) The physical/ online data should be collected through structured questionnaire.

vii) Ethical Consideration: All surveys should follow research ethics. Those surveyed must be clearly informed about the nature of research study that it would be recorded and consent should be sought.

4. Eligibility Criteria

Agencies must meet the following eligibility requirements:

I. **Legal Status:** The applicant must be a legally registered organization such as a Company, Society, Trust, Research Institution, University, or Consultancy Organization with a minimum of 5 years of existence. (Individuals are not eligible.)

II. **Relevant Experience**: The organization must have successfully completed at least five (05) evaluation/impact assessment studies in the last five years, of which at least one must have been carried out for a Central/State Government Department or PSU, at least one must involve large sample size collection; and at least one must have had a value of ₹25 lakh or above.

III. **Geographical Presence & Field Capability:** The organization must have demonstrable capacity to conduct large-scale fieldwork across multiple States/UTs in India, including mobilization, supervision, and verification mechanisms.

IV. **Financial Capacity:** The organization must have a minimum average annual turnover of ₹3 crore over the last three financial years.

V. **Conflict of Interest:** Organizations currently implementing NIESBUD's training programmes, or those having any direct conflict of interest, are not eligible to apply.

5. Selection Methodology for Bidders

The evaluation of proposals will be carried based on Quality and Cost Based Selection (QCBS) basis in **two stages**: Technical Evaluation and Financial Evaluation.

I. Technical Bid Evaluation (70% weightage)

The technical evaluation of proposals will be carried out by a duly constituted Evaluation Committee of NIESBUD. The objective is to assess the capability, experience, and approach of the bidder to deliver high-quality impact evaluation of NIESBUD's training programmes. Only those bidders who secure a minimum of 60 marks (out of 100) in technical evaluation shall be considered technically qualified and will move to the financial evaluation stage.

The detailed evaluation parameters and scoring system are as follows:

S.No.	Criteria	Max. Marks
A	**Past Experience**	**30**
1	Conduct and completion of studies values more than Rs 25 lakhs each in last 5 years. *(Up to 5 Studies = 05 marks, 6-10 Studies = 10 marks and more than 10 Studies = 15 marks, or* *Upto 3 Studies valuing 40 lakhs above= 05 marks, Up to 4 – 5 = 10 marks, 6 or more studies = 15 marks)*	15
2	Out of 1 above, studies done and accepted for Government Departments/ Organisations (Central/State/PSU) *(Upto 5 Studies = 05 marks, 5-10 Studies = 10 marks and more than 10 Studies = 15 marks)*	15
B	**Experience of project Team**	**28**
	Research teams may comprise 4 members including Principal Investigator, Co – Investigator, Statistical Specialist and a Data Analyst. The composition of the research team to be Summarized and justified based on the expertise of the individual team members in designing and implementing the project (Not more than 500 words). Also, highlight the skill set and expertise the members shall bring to the research team for developing the final protocol and research project implementation. Please provide a one-page CV of the Principal Investigator, Co – Investigator, Statistical Specialist and a Data Analyst (Details of 4 team members are to be enclosed). Each CV should include: a. Academic and professional qualifications b. Current position and affiliation c. Up to five most relevant previous research works/ publications	28

	CV of the Principal Investigator having experience of conducting survey research for more than10 years and published 1 survey research report (**10 Marks);** CV of other three team members **(6 x 3 = 18 Marks)**	
C	**Approach and Methodology** (The bidder will need to present the approach and methodology proposed for the research to the committee constituted by NIESBUD)	**42**
1	Sampling Technique – Qualitative and Quantitative Understanding of Approach and Methodology and other relevant aspects including presentation before Committee demonstrating its strength, capacity, experience, ability to complete as per time lines of RFP, etc.	10
2	Research Tool - Qualitative and Quantitative (Both the tools to be submitted along with the Proposal) (10x2 = 20 Marks)	20
3	Research and Analysis	12
	Total	**100 Marks**

II. Financial Evaluation (30% Weightage)

- Only the **financial proposals of technically qualified bidders** (i.e., those who secure at least 60 marks in technical evaluation) shall be opened.
- The **Lowest Financial Quote (L1)** will be assigned a score of **100**.
- The financial scores of other bidders will be calculated proportionately using the formula:

  Financial Score of Bidder = (L1/ Financial Quote of Bidder) ×100

- The **Final Combined Score** will be calculated as:

  Combined Score = (0.7×Technical Score) +(0.3×FinancialScore)

- The bidder obtaining the **highest combined score (H1)** will be recommended for award of contract.
- In case of a tie, the bidder with the **higher technical score** will be given preference.

6. Financial Bid

I. In the financial bid (Annexure-II), the bidders should quote a lump sum amount towards cost of the study (covering all the schemes as stated in previous paras)
II. Total cost of study quoted should be "all inclusive" lump sum cost for complete study of all the schemes covered under the scope of this study, as described in the RFP, including all expenses, excluding the applicable taxes, costs pertaining to collection, compilation, and analysis of translation, printing, secretarial expenses and so on.

7. Pre-Bid Meeting

I. A Pre-bid Meeting will be held to provide clarifications on the RFP, including technical specifications and commercial conditions on 13.03.2026, 12.00 PM at NIESBUD, A-23, Sector-62, NOIDA. Intending bidders, who wish to participate in this pre-bid meeting virtually, may send a request to NIESBUD over email – director.niesbud@niesbud.gov.in latest by 12.03.2026.
II. Participation in the meeting is not mandatory. Non-participation will not be considered a ground for dis qualification of the bidders.
III. The clarifications sought or any changes in the RFP document will be placed at NIESBUD website (https://www.niesbud.nic.in/) and CPP Portal (www.eprocure.gov.in).
IV. Bid submitted on the CPP Portal will only be considered for evaluation. No physical bids are to be submitted.

8. Deliverables & Timelines

The selected agency shall be required to undertake the assignment in a structured and time-bound manner. The following deliverables must be submitted to NIESBUD within the prescribed timelines:

I. **Inception Report (within 2 weeks of award of contract)**
   - Detailed research framework, methodology, and sampling strategy.
   - Survey instruments (draft questionnaires, Key Informant Interviews, FGDs).
   - Work plan, field plan, and timelines.
   - Team deployment structure.
II. **Survey Instruments and Pilot Testing (within 1 month)**
   - Finalization of questionnaires and qualitative tools after pilot testing.
   - Submission of pilot report highlighting refinements in instruments.
   - Approval of tools from NIESBUD before large-scale data collection.
III. **Field Data Collection (within 3 months)**
   - Coverage of at respondents as mentioned at Para B across programme categories, with not less than 60% physical interactions and 40% online/telephonic.
   - Geographical spread ensuring inclusion of participants from different states/regions and socio-economic groups.

- Documentation of raw data with supporting evidence (transcripts, audio recordings where applicable).

IV. **Periodic Progress Reports (Monthly)**
- Status of data collection, challenges, and corrective measures.
- State-wise and programme-wise coverage achieved.

V. **Draft Evaluation Report (within 4 months)**
- Consolidated analysis with evidence-based findings.
- Identification of gaps, strengths, and actionable recommendations.
- Submission of draft report (soft and hard copies) for review.
- Dedicated chapters on Peer Benchmarking with EDII and Assessment against International Standards, including comparative analysis matrix.

VI. **Presentation to NIESBUD Committee**
- Formal presentation of findings from the Draft Report before the Evaluation Committee constituted by NIESBUD.

VII. **Final Evaluation Report (within 6 months)**
- Comprehensive evaluation covering all dimensions (relevance, effectiveness, efficiency, impact, sustainability, inclusiveness, administration).
- Comprehensive benchmarking report with structured comparison tables, international standards mapping, and prioritized institutional strengthening roadmap.
- Incorporation of NIESBUD's feedback.
- Submission of 5 bound hard copies and editable digital version.

VIII. **Impact Stories (along with Final Report)**
- At least 1000 face to face in-depth interviews with photographs and videos covering entrepreneurial journey of the beneficiaries which may document the reason for success/ or failure.
- Inclusion of photographs, and field evidence.

9. Payment Terms

The payment schedule shall be milestone-based, linked to satisfactory completion and acceptance of deliverables:

S. No.	Milestone	% of Payment to be released
1	On submission and approval of Inception Report.	20%
2	On finalization and approval of survey instruments after pilot testing.	20%
3	Upon submission of Draft Evaluation Report.	20%
4	Upon submission of Final Evaluation Report (with case studies & success stories).	20%
5	After acceptance of Final Report by Competent Authority of NIESBUD.	20%

Note:
- All payments will be made against invoices submitted along with deliverables.
- Payments will be subject to statutory deductions as per Government norms.

10. Earnest Money Deposit (EMD) & Performance Security

I. Earnest Money Deposit (EMD):

- Bidders are required to submit an EMD of **INR 50,000/- (Rupees Fifty Thousand only)** in the form of a Demand Draft/Banker's Cheque/Bank Guarantee drawn in favour of *The National Institute for Entrepreneurship and Small Business Development* payable at NOIDA/Delhi.
- EMD of unsuccessful bidders shall be refunded within 30 days of award of contract.
- EMD shall be forfeited if the bidder withdraws or modifies the proposal during the validity period or fails to sign the agreement if selected.

II. Performance Security:

- The successful bidder shall furnish a Performance Security equivalent to **10% of the total contract value**, in the form of a Bank Guarantee, within 15 days of award of contract.
- The Performance Security shall remain valid for **60 days beyond the contract completion period**.
- In case of non-performance, breach of contract, or failure to deliver outputs as per agreed timelines, the Performance Security may be forfeited, fully or partially, at the discretion of NIESBUD.

III. Bid Security:- NIESBUD is not assigning any bid security in this RFP. However, in place of Bid Security, if the bidders withdraw or modify their bids during the period of validity, or if they are awarded the contract and they fail to take up the contract, they will be debarred for the next two years from participating in any bids/RFP/tender etc of the NIESBUD and their name and fact of default will also be circulated to other Central Government Bodies.

11. Instructions To Applicant

Instructions to Applicants for submitting proposal are as follows:

I. Eligible organisations are invited to submit the Proposal as per criteria defined in the RFP. The organisation shall bear all costs associated with the preparation and submission of its Proposal and contract negotiation. NIESBUD is not bound to accept any Proposal, and reserves the right to annul the selection process at any time prior to award of Contract at its own discretion without thereby incurring any liability or claim by the applicant/ Institute.

II. Scanned copy of the Demand Draft/Pay Order is to be uploaded on Central Public Procurement (CPP) Portal and the physical copy to be sent to Director, NIESBUD, A- 23, Sector – 62, Noida, Uttar Pradesh.

III. Applicants submitting proposals will not be permitted to alter or modify their proposals after expiry of the deadline for receipt of proposals.

IV. Two or more Institutes individually eligible to apply for RFP may collaborate to submit a proposal but all communications to NIESBUD or from NIESBUD will be with the Principal Institute in case of collaboration. All payments will also be made to the Principal Institute in this case. Hence the technical and financial proposal must clearly indicate the name of the Principal Institute.

V. Checklist of Documents to be uploaded along with Technical Proposal: -

a.	**Copy of documents regarding Incorporation of the organization.** **Previous experience of research/social audits and that have completed at least five such survey projects to the satisfaction of commissioning agency in the past five years.**
b.	**Scanned Copy of Demand Draft / Pay order**
c.	**Reports of at least one research involving large sample size published in public domain or submitted to Government/International Agency and additional reports**
d.	**Undertaking that the Institute is not blacklisted by any authority (State / Central Govt. or Public Sector undertaking), and not in litigation with any authority (State / Central Govt. or Public Sector Undertaking).**
e.	**Copy of PAN and GST registration certificate.**
f.	**Covering letter (use format 1)**
g.	**CVs of the project team showing relevant qualification and experience (Refer para 5)**
h.	**Methodological Approach including sample size, indicative research tools and work plan (Refer para 3.II.)**

VI. Format and signing of proposals: Scanned copies of the documents shall be uploaded on the portal. The Proposal shall be signed by the Head of Organisation or a person duly authorized to sign on behalf of the Institute. This authorization shall consist of a written confirmation and shall be attached to the Technical Proposal. The name and position of each person signing the authorization must be given below the signature. Any interlineations, erasures, or overwriting shall be valid only if signed or initialed by the person signing the Proposal.

VII. Financial Proposal: The Financial Proposal shall be uploaded only, strictly as per provided Format in RFP.

12. General Terms & Conditions

I. **Validity of Proposal:** Proposals shall remain valid for **120 days** from the last date of submission.
II. **Withdrawal of RFP: -** NIESBUD on its sole discretion, may at any stage of the bidding process, cancel the same, without assigning any reasons thereof.
III. **Contract Duration:** The assignment must be completed within **6 months** of signing of agreement.
IV. **Extension:** Extension may be granted only under exceptional circumstances with approval of NIESBUD.
V. **Confidentiality:** Data collected during the assignment shall be the exclusive property of NIESBUD. The agency shall not share, publish, or disclose findings without written permission.
VI. **Intellectual Property Rights:** All tools, reports, data, and outputs generated under this assignment will remain the intellectual property of NIESBUD.
VII. **Penalty for Delay:** Any delay in completing the study and submitting the Reports (hard copies and soft copy) along with other data files etc., as per the timelines given in the work order may entail imposition of penalties as decided by Competent Authority of NIESBUD. Delay in Submission of 'Final Report along with all data files beyond time limit given in the work order would entail penalty at the rate of 2% of the total cost of the contract for each month of delay (excluding the grace period, granted by Competent Authority, if any). However, the Competent Authority, may in its discretion, for valid reasons to be recorded, grant a grace period not exceeding one month, for submission of all reports/documents/files etc.
VIII. **Termination:** NIESBUD reserves the right to terminate the contract in case of unsatisfactory performance, breach of terms, or failure to meet timelines.
IX. **Jurisdiction:** Any dispute shall fall under the jurisdiction of courts at **Delhi/Noida**.

13. Other General/Standard Conditions to be observed

I. The Bidders are expected to examine all instructions, forms, terms and conditions, and specifications in the RFP and furnish all information as stipulated therein. This RFP together with all its attachments thereto, shall be considered as read, understood and accepted by the Bidders. Failure to furnish all Information required by the RFP or submission of a Proposal not substantially responsive to the RFP in every respect will be at Bidder's risk and may result in the rejection of his Proposal. Bidders must submit all documents listed in the RFP.
II. It may be noted that the costs of preparing the proposal are not reimbursable and NIESBUD is not bound to accept any of the proposals submitted.
III. The bidders are required to provide professional, objective, and impartial service and at all times will hold the Ministry's interest's paramount, without any consideration for future work, and strictly avoid conflicts with other assignments.
IV. Bidders must observe the highest standards of ethics during the selection process and execution of the contract. NIESBUD may reject a proposal at any stage if it is found that the bidder recommended for award has indulged in corrupt or fraudulent activities in competing for or in executing the contract in question, and may also

declare the bidder ineligible or blacklist the firm, either indefinitely or for a stated period of time.

V. Prices should not be indicated in the proposal section addressing “Technical’ and should only be indicated in the ‘Financial’ proposal. NIESBUD will select successful bidder, in accordance with the method of selection specified in RFP.

VI. The Bidders shall bear all costs associated with the preparation and submission of the Proposal, including cost of presentation and site visits for the purposes of clarification of the bids, if so desired by NIESBUD, and Ministry will, in no case, be responsible or liable for these costs, regardless of the conduct or outcome of the bidding process.

14. Canvassing/Contracting

Any effort by a Bidder to influence NIESBUD in its decisions on offer evaluation, offer comparison or Award of Contract may result in the rejection of the Bidder’s Offer. No Bidder shall contact NIESBUD on any matter relating to its offer, from the time of opening of technical bid to the time the Contract is awarded.

15. Termination

NIESBUD may terminate the Contract/Agreement executed with successful bidder in case of the occurrence of any of the events specified below:

I. If the successful bidder becomes insolvent or goes into compulsory liquidation.

II. If the successful bidder, in the judgment of NIESBUD, has engaged in corrupt or fraudulent practices in competing for or in executing this Contract.

III. If the successful bidder submits to NIESBUD false statement which has a material effect on the rights, obligations or interests of NIESBUD.

IV. If the successful bidder places itself in position of conflict of interest or fails to disclose promptly any conflict of interest to NIESBUD.

V. If the successful bidder fails to provide the quality services as envisaged under this Contract. Reasons for the same would be recorded in writing.

VI. In such an occurrence NIESBUD, shall give a written advance notice of 07(seven) days before terminating the Contract of the successful bidder.

Intellectual Property Rights of the Study

The Draft/Final reports and the contents thereof would be the intellectual property of NIESBUD and would not be published by the awarded agency without prior approval of NIESBUD.

The raw data/processed data/findings should not be disclosed by the agency to any third party without prior approval of NIESBUD.

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ANNEXURE – I

TECHNICAL BID

S.No.	Particular	Details
1	Name of the Organization/Institution/ Agency/ University etc. (hereinafter referred to as the Organization) submitting the RFP	
2	Nature of the organization (e.g. company registered under Companies Act or a Society registered under Societies Act, etc.) (Attach copy of relevant by laws/rules/MoA etc.)	
3	Name of the Department/Vertical etc. of the organization (if any) submitting the RFP	
4	Complete postal address of the organization along with telephone numbers, email, etc.	
5	Name and complete designation of the main authorized person, authorised to submit the RFP by the organization	
6	Complete Name, postal address of the Principal Investigator, along with mobile telephone no., office telephone no. & email address	
7	Name, Designation, complete postal address, mobile no., office telephone no., email, etc. of the Co – Investigator	
8	Nature of Activities in which the organization/ its department/vertical submitting the RFP is engaged.	
9	Past experience of organisation in conduct of studies	
9.1	No. of studies/research studies (hereinafter referred to as Studies) conducted and completed in last 5 years	
9.2	No. of studies underway (i.e. started but not completed yet) in the last 5 years	
9.3	No. of studies awarded in the last 5 years but yet to start	
9.4	Out of above (9.1 to 9.3), list of studies conducted/being conducted/allocated to the Team Leader proposed for the present RFP, along with requisite details, including his role/capacity in which associated, (whether as team member or as team leader etc.) cost of study, etc.	

10	Annual turnover/Revenue Receipt for consultancy/ research study work for last 3 years, duly certified by authorized offices of the organizations/ Deptts. and/or supported by audited statement of the organization (Rs. lakh).	**2024 – 25**	
		2023 - 24	
		2022 - 23	
11	Details of the Proposed Team		
	Note: *i. Attach CV and other relevant documents of team members. Requisite marks in technical evaluation will be based on verification of relevant documents.* *ii. Attach all documents as per Checklist at Para 11 – V.*		
12	A brief note/write up about understanding of approach and proposed methodology (Not exceeding 1000 words/ about 2 pages) (may be attached as Annexure)		

Declaration: I hereby declare that all the information furnished above is true to the best of my knowledge and belief. I understand that any false information may lead to disqualification.

Signature: _____

Date:

Place:

ANNEXURE – II

FINANCIAL BID

Total cost of study (Lump sum amount covered under the scope of this study)	**Rs. .....** **(in figures)** **Rupees** **.....** **(in words)**	

Signature of authorized officer signing this letter

Note:

i) In the financial bid (Annexure-II), the bidders should quote a lump sum amount towards cost of the study

ii) Total cost of study quoted should be "all inclusive" lump sum cost for complete study of all the schemes covered under the scope of this study, as described in the RFP, including all expenses, excluding the applicable taxes.

iii) No cuttings/corrections should be done to the amount given in the box above; any such action will make the financial bid liable for rejection.

iv) The quoted total cost of study should remain valid for a minimum of four months from the last date of submission of bids.

v) In case of any deviation / difference in the amount quoted in the table above in figures and words, the amount quoted in words will be taken as the final.

Annexure - III

Technical Proposal Submission Forms

Covering Letter (Format 1)

[Location, Date]

To
The Director
NIESBUD
Institutional Area
Sector – 62, NOIDA

Dear Sir,

We, the undersigned, are interested in conducting Evaluation of Training Programmes of NIESBUD in accordance with your Request for Proposal dated 29.12.2025 and our Proposal. We are hereby submitting our Proposal, which includes this Technical Proposal.

We hereby declare that we have read the RFP, and abide by the same. [In case of any declaration, reference to concerned document attached must be made].Where by declare that all the information and statements made in this Proposal are true and accept that any misleading information contained in it may lead to our disqualification.

We undertake, if our Proposal is accepted, to initiate Services related to the assignment as per terms and conditions laid in the RFP.

We understand you are not bound to accept any Proposal you receive.

Yours faithfully,

Authorized Signature [In full and initials]:

Name and Title of Signatory:

Name of Institute:

Address:

Research detail sheet (Format 2)

Details of the Research Report involving large sample size (undertaken by the Institute) - Please fill separate sheet report wise

	Detail
Name of Research Report	
Sample size	
Name(s) of the client for whom the research conducted	
Research period/	
Start date (month/year)	
Completion date(month/year)	
Whether report has been accepted by the commissioning agency (letter/certificate needed)	
Date of publication/Submission	
Project value	
(Brief Description / Abstract of the Research report – that should include – Methodological approach; Study site covered; target population and major 2-3 crucial findings that were the highlights of the study)	
Whether the report has been utilized in public policy formation. If so, provide details:	
Whether report published in refereed Journals? If so, provide details	
Please attach copy of the Executive summary OR share the link (if available online):	

Authorized Signatory

[In full initials and Seal]: _____

Name of the Organization:

_____

Financial Proposal (Format 3)

To
The Director
NIESBUD
Institutional Area
Sector – 62, NOIDA

Dear Madam

Subject: conducting Evaluation of Training Programmes of NIESBUD

I/We_____ applicant herewith upload the Financial Proposal for selection of my/our Institute as applicant for the subject mentioned above.

Our financial proposal shall be binding upon us subject to the modifications resulting from contract negotiations, up to expiration of the validity period of the Proposal, i.e. 120 days from the last date notified for submission of the proposal.

Yours faithfully,

Signature:

Full Name:

Designation:

Address:

Tel.: Nos. (O)

(R)

(M)

E-mail:

Annexure A

NIEBUD has implemented the following schemes/ projects during the last 3 Financial Years : **SANKALP, JSS ToT & EDP, DGT ToT for ITI Trainers, STRIVE, PM-JANMAN, PM Surya Ghar Muft Bijli Yojana, YUVA 2.0, NBCFDC/NSFDC, DGR, RAMP**.

The data of the training programme conducted by NIESBUD during the last 3 years is as follows: -

TRAINING PROGRAMMES FOR THE LAST 3 F.Y.s							
Sl. No.	**Programme Type**	**F.Y. 2022 - 23**		**F.Y. 2023 - 24**		**F.Y. 2024 - 25**	
		No. of Programmes	**No. of Participants**	**No. of Programmes**	**No. of Participants**	**No. of Programmes**	**No. of Participants**
1	Entrepreneurship Awareness Programme (EAP)	386	9643	1715	42895	2624	131216
2	Entrepreneurship Development Programme(EDP)	1009	25917	1073	26830	2354	58827
3	Entrepreneurship cum Skill Development Programme (ESDP)	536	13394	598	14943	263	6590
4	International Training Programme (ITP)	9	183	9	232	10	293
5	Management Development Programme (MDP)	5	122	104	2610	34	1462
6	Training of Trainers Programme (ToT)	136	3547	59	1474	59	1472
7	Faculty Development Programme (FDP)	3	81	-	-	2	51
8	Training Programme for Banking Correspondents (IIBF)	-	-	-	-	310	15950
9.	Others	129	3632	1345	33579	409	10071
	Total	**2213**	**56519**	**4903**	**122563**	**6065**	**225932**

CLARIFICATION

(Pre-Bid Meeting held on 13.03.2026 – Physical & Hybrid Mode)

A Pre-Bid Meeting was held on **13.03.2026** through physical as well as hybrid mode to address the queries raised by prospective bidders in respect of the RFP for undertaking the evaluation study of various programmes of the Institute.

2. Based on the discussions held, the following clarifications are issued for guidance of all prospective bidders:

Sl. No.	**Issue / Query**	**Clarification**
1	Programme coverage and number of programmes	The evaluation shall cover all programmes listed in Annexure-A of the RFP. Bidders are advised to consider the complete programme basket while designing the proposal.
2	Availability of data for sampling	A state-wise and gender-wise indicative data sheet is provided as *Enclosure-A* (except North Eastern Region) to facilitate preparation of sampling design.
3	Geographical coverage	The evaluation shall be conducted in accordance with the provisions of the RFP, covering all relevant States/UTs where programmes have been implemented.
4	Sampling methodology	The sampling framework, sample size and methodology shall be proposed by the bidder, ensuring representativeness across geography, gender and programme categories.
5	Mode of data collection	The agency shall adopt a hybrid approach (physical/online/telephonic) as mentioned in RFP.
6	Number of surveys/interviews/FGDs	The number and type of data collection tools (beneficiary surveys, stakeholder interviews, FGDs, etc.) shall be proposed by the bidder with proper justification in the technical proposal.
7	Evaluation framework and indicators	No predefined framework has been prescribed. The agency shall develop a comprehensive evaluation framework, including indicators relating to relevance, effectiveness, efficiency and sustainability.
8	Benchmarking approach	The agency shall propose a benchmarking methodology, including comparison with national/international best practices. No formal institutional collaboration will be facilitated by the Institute.
9	Access to MIS/data and documents	Relevant MIS data, programme records, reports and documents shall be shared with the selected agency to support the evaluation exercise.

Sl. No.	Issue / Query	Clarification
10	Field verification and data collection	The agency shall be responsible for primary data collection, field verification and validation of findings, as per the approved methodology.
11	Research Detail Sheet (Format-2) applicability	Applicable for studies undertaken and completed for Government Departments/Organizations (Central/ State/ PSU), as specified in the RFP.
12	Proof of completed assignments	In the absence of a completion certificate, bidders may submit supporting documents like reports, publications, client references or public domain.
13	Experience and eligibility criteria	Eligibility, including experience requirements, shall be governed strictly in accordance with the provisions of the RFP.
14	Legal status of bidder	The legal status of the bidder shall be considered as per eligibility conditions stipulated in the RFP.
15	EMD exemption	Exemption from submission of EMD shall be applicable to eligible bidders in accordance with Government of India rules for MSMEs/DPIIT-recognized Startups, subject to submission of valid documents.
16	Financial bid	The quoted financial proposal shall be inclusive of all costs and expenses associated with the assignment, excluding applicable taxes as per rules.
17	Project duration	The total duration for completion of the evaluation study shall be 06 months from the date of award of the contract, as specified in the RFP.
18	Stakeholder consultations	Consultations, review meetings and validation workshops with stakeholders shall form a continuous and integral part of the study process.
19	BoQ issue	The agency shall download the revised BoQ and submit the financial bid accordingly.
20	Availability of programme details	Scheme-wise details of training programmes are available on the Institute's website under the Reports/Annual Reports section for reference.
21	Consideration of prior experience	Bidders may include details of prior assignments, including those undertaken under Public-Private Partnership (PPP) arrangements, subject to relevance.
22	Submission of digital records	The selected agency may submit digital records, including video documentation of field interactions, wherever applicable, as part of the study deliverables.

This clarification shall form an integral part of the RFP document, and all bidders are advised to take the above into account while preparing their proposals. All other terms and conditions of the RFP shall remain unchanged.

No. 2026_NESBD_898757_1 **Date:** 23/03/2026

CORRIGENDUM

Subject: Extension of Bid Submission Date – Tender ID: **2026_NESBD_898757_1**

With reference to the Request for Proposal (RFP) titled *"Evaluation of Training Programmes of NIESBUD"* published on the Central Public Procurement (CPP) Portal vide Tender ID **2026_NESBD_898757_1**, it is hereby informed that the Competent Authority has approved the extension of the bid submission schedule.

2. The revised schedule is as under:

S. No.	Particulars	Existing Date & Time	Revised Date & Time
1	Last Date for Submission of Proposal	23.03.2026 (05:00 PM)	**03.04.2026 (05:00 PM)**
2	Opening of Technical Proposals	25.03.2026 :00 PM)	**06.04.2026 (12:00 PM)**

3. This corrigendum shall form an integral part of the tender document and is available on the CPP Portal and NIESBUD website.