Self appraisal report for Year (2020-21)

Auditor Agency: Indian Institute of Entrepreneurship

Ministry Name: Ministry of Skill Development & Entrepreneurship

Department Name:

Public Authority Name: The National Institute for Entrepreneurship And Small Business Development (NIESBUD)

| Sr. No | Details of disclosure | Category | Marks | Obtained Mark | Remarks | Auditor Category | Auditor Marks | Auditor Remarks/URL |
|--------|---|----------------|----------|------------------|---|---------------------|------------------|--|
| 1 | Organisation and Function | | | | | | | |
| 1.1 | Particulars of its organisation, functions and o | duties[Section | 4(1)(b)(| i)] | | | | |
| 1.1.1 | Name and address of the Organization | Fully Met | 1.28 | 1.28 | https://niesbu d.nic.in/contact.htm | | 1.28 | https://niesbu d.nic.in/contac t.htm |
| 1.1.2 | Head of the organization | Fully Met | 1.28 | 1.28 | https://niesbu d.nic.in/contac t.htm | | 1.28 | https://niesbu d.nic.in/contac t.htm |
| 1.1.3 | Vision, Mission and Key objectives | Partially Met | 1.28 | 0.64 | https://niesbu d.nic.in/objecti ve.htm | | 1.28 | https://niesbu d.nic.in/objecti ve.htm |
| 1.1.4 | Function and duties | Fully Met | 1.28 | 1.28 | https://niesbu d.nic.in/institut e.htm | , | 1.28 | https://niesbu d.nic.in/institut e.htm |
| 1.1.5 | Organization Chart | Fully Met | 1.28 | 1.28 | https://niesbu d.nic.in/docs/c hart.pdf | | 1.28 | ttps://niesbud. nic.in/docs/ch art.pdf |
| 1.1.6 | Any other details-the genesis, inception, formation of the department and the HoDs from time to time as well as the committees/ Commissions constituted from time to time have been dealt | Fully Met | 1.28 | 1.28 | https://niesbu d.nic.in/index. html | Fully Met | 1.28 | https://niesbu d.nic.in/index. html |

| Sr. No | Details of disclosure | Category | Marks | Obtained Mark | | Auditor Category | Auditor Marks | Auditor Remarks/URL |
|--------|--|-----------------|-----------|------------------|--|---------------------|------------------|--|
| 1.2 | Power and duties of its officers and employee | s[Section 4(1) | (b)(ii)] | | | | | · |
| 1.2.1 | Powers and duties of officers (administrative, financial and judicial) | Not Met | 1.54 | 0 | empty | Fully Met | 1.54 | https://niesbu d.nic.in/docs/r ules-and-mem oradum-of-ass ociation.pdf |
| 1.2.2 | Power and duties of other employees | Not Met | 1.54 | 0 | empty | Not Met | 0 | |
| 1.2.3 | Rules/ orders under which powers and duty are derived and | | 1.54 | 0 | empty | Fully Met | 1.54 | https://niesbu d.nic.in/docs/r ules-and-mem oradum-of-ass ociation.pdf |
| 1.2.4 | Exercised | Not Met | 1.54 | 0 | empty | Fully Met | 1.54 | https://niesbu d.nic.in/docs/r ules-and-mem oradum-of-ass ociation.pdf |
| 1.2.5 | Work allocation | Fully Met | 1.54 | 1.54 | https://niesbu d.nic.in/contac t.htm | , | 0.77 | https://niesbu d.nic.in/contac t.htm |
| 1.3 | Procedure followed in decision making proce | ss [Section 4(1 |)(b)(iii) |] | | | | |
| 1.3.1 | Process of decision making Identify key decision making points | Not Met | 1.54 | 0 | empty | Fully Met | 1.54 | https://niesbu d.nic.in/contac t.htm |
| 1.3.2 | Final decision making authority | Not Met | 1.54 | 0 | empty | Fully Met | 1.54 | https://niesbu d.nic.in/contac t.htm |
| 1.3.3 | Related provisions, acts, rules etc. | Not Applicable | 0 | 0 | empty | Fully Met | 1.54 | https://niesbu d.nic.in/contac t.htm |
| 1.3.4 | Time limit for taking a decisions, if any | Not Applicable | 0 | 0 | empty | Not Met | 0 | |
| 1.3.5 | Channel of supervision and accountability | Partially Met | 1.54 | 0.77 | https://niesbu | Partially Met | 0.77 | https://niesbu |

| Sr. No | Details of disclosure | Category | Marks | Obtained Mark | | Auditor Category | Auditor Marks | Auditor Remarks/URL |
|--------|---|---------------|-----------|------------------|--|---------------------|------------------|--|
| | | | | | d.nic.in/docs/c hart.pdf | , | | d.nic.in/docs/c hart.pdf |
| 1.4 | Norms for discharge of functions[Section 4(1 |)(b)(iv)] | | | | | | |
| 1.4.1 | Nature of functions/ services offered | Fully Met | 1.54 | 1.54 | https://niesbu d.nic.in/activiti es.htm | , | 1.54 | https://niesbu d.nic.in/activiti es.htm |
| 1.4.2 | Norms/ standards for functions/ service delivery | Not Applicab | le0 | 0 | empty | Not Applicable | e0 | |
| 1.4.3 | Process by which these services can be accessed | Fully Met | 1.54 | 1.54 | https://niesbu d.nic.in/index. html | Fully Met | 1.54 | https://niesbu d.nic.in/index. html |
| 1.4.4 | Time-limit for achieving the targets | Not Applicab | ole0 | 0 | empty | Not Applicable | e0 | |
| 1.4.5 | Process of redress of grievances | Fully Met | 1.54 | 1.54 | https://niesbu d.nic.in/index. html | Fully Met | 1.54 | https://niesbu d.nic.in/index. html |
| 1.5 | Rules, regulations, instructions manual and r | ecords for di | schargin | g function | s[Section 4(1) | (b)(v)] | | |
| 1.5.1 | Title and nature of the record/ manual /instruction. | Fully Met | 1.92 | 1.92 | https://niesbu d.nic.in/docs/r ules-and-mem oradum-of-ass ociation.pdf |)) | 1.92 | https://niesbu d.nic.in/docs/r ules-and-mem oradum-of-ass ociation.pdf |
| 1.5.2 | List of Rules, regulations, instructions manuals and records. | Fully Met | 1.92 | 1.92 | https://niesbu d.nic.in/docs/r ules-and-mem oradum-of-ass ociation.pdf | 1 | 1.92 | https://niesbu d.nic.in/docs/r ules-and-mem oradum-of-ass ociation.pdf |
| 1.5.3 | Acts/ Rules manuals etc. | Fully Met | 1.92 | 1.92 | https://niesbu d.nic.in/docs/r ules-and-mem oradum-of-ass ociation.pdf | 1 | 1.92 | https://niesbu d.nic.in/docs/r ules-and-mem oradum-of-ass ociation.pdf |
| 1.5.4 | Transfer policy and transfer orders | Not Applicab | ole0 | 0 | empty | Not Applicable | e0 | |
| 1.6 | Categories of documents held by the authorit | y under its c | ontrol[Se | ection 4(1)(| (b) (vi)] | | | |

| Sr. No | Details of disclosure | Category | Marks | Obtained Mark | Remarks | Auditor Category | Auditor Marks | Auditor Remarks/URL |
|--------|---|--------------|-----------|------------------|--|---------------------|------------------|--|
| 1.6.1 | Categories of documents | Not Met | 3.85 | 0 | empty | Not Met | 0 | |
| 1.6.2 | Custodian of documents/categories | Not Met | 3.85 | 0 | empty | Not Met | 0 | |
| 1.7 | Boards, Councils, Committees and other Bodi | ies constitu | ted as pa | rt of the Pu | ıblic Authority | [Section 4(| l)(b)(viii)] | |
| 1.7.1 | Name of Boards, Council, Committee etc. | Fully Met | 0.96 | 0.96 | https://niesbu d.nic.in/mand atory-disclosu re.html | | 0.96 | https://niesbu d.nic.in/mand atory-disclosu re.html |
| 1.7.2 | Composition | Fully Met | 0.96 | 0.96 | https://niesbu d.nic.in/mand atory-disclosu re.html | | 0.96 | https://niesbu d.nic.in/mand atory-disclosu re.html |
| 1.7.3 | Dates from which constituted | Fully Met | 0.96 | 0.96 | https://niesbu d.nic.in/mand atory-disclosu re.html | | 0.96 | https://niesbu d.nic.in/mand atory-disclosu re.html |
| 1.7.4 | Term/ Tenure | Fully Met | 0.96 | 0.96 | https://niesbu d.nic.in/mand atory-disclosu re.html | | 0.96 | https://niesbu d.nic.in/mand atory-disclosu re.html |
| 1.7.5 | Powers and functions | Fully Met | 0.96 | 0.96 | https://niesbu d.nic.in/docs/r ules-and-mem oradum-of-ass ociation.pdf | 1 | 0.96 | https://niesbu d.nic.in/docs/r ules-and-mem oradum-of-ass ociation.pdf |
| 1.7.6 | Whether their meetings are open to the public? | Fully Met | 0.96 | 0.96 | https://niesbu d.nic.in/mand atory-disclosu re.html | | 0.96 | https://niesbu d.nic.in/mand atory-disclosu re.html |
| 1.7.7 | Whether the minutes of the meetings are open to the public? | Fully Met | 0.96 | 0.96 | https://niesbu d.nic.in/mand atory-disclosu re.html | | 0.96 | https://niesbu d.nic.in/mand atory-disclosu re.html |

| Sr. No | Details of disclosure | Category | Marks | Obtained Mark | Remarks | Auditor Category | Auditor Marks | Auditor Remarks/URL |
|--------|---|---------------|-------------|------------------|--|---------------------|------------------|--|
| 1.7.8 | Place where the minutes if open to the public are available? | Fully Met | 0.96 | 0.96 | https://niesbu d.nic.in/mand atory-disclosu re.html | • | 0.96 | https://niesbu d.nic.in/mand atory-disclosu re.html |
| 1.8 | Directory of officers and employees[Section 4 | (1) (b) (ix)] | | | | | | |
| 1.8.1 | Name and designation | Fully Met | 3.85 | 3.85 | https://niesbu d.nic.in/contac t.htm | | 3.85 | https://niesbu d.nic.in/contac t.htm |
| 1.8.2 | Telephone , fax and email ID | Fully Met | 3.85 | 3.85 | https://niesbu d.nic.in/contac t.htm | | 3.85 | https://niesbu d.nic.in/contac t.htm |
| 1.9 | Monthly Remuneration received by officers & | employees | including | system of | f compensatio | n[Section 4(| 1) (b) (x)] | |
| 1.9.1 | List of employees with Gross monthly remuneration | Fully Met | 3.85 | 3.85 | https://niesbu d.nic.in/other_ disclosure.htn | - | 3.85 | https://niesbu d.nic.in/other_ disclosure.htm |
| 1.9.2 | System of compensation as provided in its regulations | Not Met | 3.85 | 0 | empty | Fully Met | 3.85 | https://niesbu d.nic.in/other_ disclosure.htm |
| 1.10 | Name, designation and other particulars of pu | iblic informa | ation offic | ers[Section | n 4(1) (b) (xvi) |] | | |
| 1.10.1 | Name and designation of the public information officer (PIO), Assistant Public Information officer (APIO) & Appellate Authority | Fully Met | 3.85 | 3.85 | https://niesbu d.nic.in/rti- act.htm | Fully Met | 3.85 | https://niesbu d.nic.in/rti- act.htm |
| 1.10.2 | Address, telephone numbers and email ID of each designated official. | Fully Met | 3.85 | 3.85 | https://niesbu d.nic.in/rti- act.htm | Fully Met | 3.85 | https://niesbu d.nic.in/rti- act.htm |
| 1.11 | No. Of employees against whom Disciplinary | action has b | oeen prop | osed/ take | en(Section 4(2) |) | | |
| 1.11.1 | No. of employees against whom disciplinary action has been (i) Pending for Minor penalty or major penalty proceedings | Fully Met | 3.85 | 3.85 | https://niesbu d.nic.in/other_ disclosure.htn | - | 3.85 | https://niesbu d.nic.in/other_ disclosure.htm |
| 1.11.2 | (ii) Finalised for Minor penalty or major penalty proceedings | Fully Met | 3.85 | 3.85 | https://niesbu d.nic.in/other_ disclosure.htn | - | 3.85 | https://niesbu d.nic.in/other_ disclosure.htm |

| Sr. No | Details of disclosure | Category | Marks | Obtained Mark | | | Auditor Marks | Auditor Remarks/URL |
|--------|---|-----------------|---------|------------------|---|----------------|------------------|---|
| 1.12 | Programmes to advance understanding of RT | I(Section 26) | | | | | | |
| 1.12.1 | Educational programmes | Fully Met | 1.92 | 1.92 | https://niesbu d.nic.in/other_ disclosure.htm | | 1.92 | https://niesbu d.nic.in/other_ disclosure.htm |
| 1.12.2 | Efforts to encourage public authority to participate in these programmes | eNot Met | 1.92 | 0 | empty | Fully Met | 1.92 | https://niesbu d.nic.in/other_ disclosure.htm |
| 1.12.3 | Training of CPIO/APIO | Fully Met | 1.92 | 1.92 | https://niesbu d.nic.in/other_ disclosure.htm | | 1.92 | https://niesbu d.nic.in/other_ disclosure.htm |
| 1.12.4 | Update & publish guidelines on RTI by the Public Authorities concerned | Not Applicable | 90 | 0 | empty | Not Met | 0 | |
| 1.13 | Transfer policy and transfer orders[F No. 1/6/2 | 2011- IR dt. 15 | 4.2013 | | | | | |
| 1.13.1 | Transfer Policy And Transfer Orders[F No. 1/6/2011- IR Dt. 15.4.2013] | Not Applicable | 0 | 0 | empty | Not Applicable | 0 | |
| Total | | | 82 | 58 | | | 73 | |
| 2 | Budget and Programme | | | | | | | |
| 2.1 | Budget allocated to each agency including all 4(1)(b)(xi)] | plans, propos | sed exp | enditure a | nd reports on | disbursement | s made e | tc.[Section |
| 2.1.1 | Total Budget for the public authority | Fully Met | 10 | 10.00 | https://niesbu d.nic.in/other_ disclosure.htm | | 10.00 | https://niesbu d.nic.in/other_ disclosure.htm |
| 2.1.2 | Budget for each agency and plan & programmes | Fully Met | 10 | 10.00 | https://niesbu d.nic.in/other_ disclosure.htm | | 10.00 | https://niesbu d.nic.in/other_ disclosure.htm |
| 2.1.3 | Proposed expenditures | Fully Met | 10 | 10.00 | https://niesbu d.nic.in/other_ disclosure.htm | | 10.00 | https://niesbu d.nic.in/other_ disclosure.htm |
| 2.1.4 | Revised budget for each agency, if any | Fully Met | 10 | 10.00 | https://niesbu d.nic.in/other_ disclosure.htm | | 10.00 | https://niesbu d.nic.in/other_ disclosure.htm |
| | | | | | alcolocarcinal | • | | disclosure.htm |

| Sr. No | Details of disclosure | Category | Marks | Obtained Mark | | | Auditor Marks | Auditor Remarks/URL |
|--------|--|----------------|------------|------------------|--|----------------|------------------|--|
| | the related reports are available | | | | | | | |
| 2.2 | Foreign and domestic tours(F.No. 1/8/2012- IR | dt. 11.9.2012) | | | | | | |
| 2.2.1 | Budget | Not Applicable | e0 | 0 | empty | Not Applicable | 0 | |
| 2.2.2 | Foreign and domestic Tours by ministries and officials of the rank of Joint Secretary to the Government and above, as well as the heads of the Department (a) Places visited, (b) The period of visit, (c) The number of members in the official delegation, (d) Expenditure on the visit | Fully Met | 16.67 | 16.67 | https://niesbu d.nic.in/other_ disclosure.htm | | 16.67 | https://niesbu d.nic.in/other_ disclosure.htm |
| 2.2.3 | Information related to procurements- (a) Notice/tender enquires, and corrigenda if any thereon, (b) Details of the bids awarded comprising the names of the suppliers of goods/ services being procured, (c) The works contracts concluded – in any such combination of the above-and, (d) The rate/ rates and the total amount at which such procurement or works contract is to be executed. | Fully Met | 16.67 | 16.67 | https://niesbu d.nic.in/other_ disclosure.htm https://niesbu d.nic.in/index. html | | 16.67 | https://niesbu d.nic.in/other_ disclosure.htm https://niesbu d.nic.in/index. html |
| 2.3 | Manner of execution of subsidy programme [S | | | | | | | |
| 2.3.1 | Name of the programme of activity | Not Applicable | | 0 | empty | Not Applicable | | |
| 2.3.2 | Objective of the programme | Not Applicable | | 0 | empty | Not Applicable | | |
| 2.3.3 | Procedure to avail benefits | Not Applicable | 9 0 | 0 | empty | Not Applicable | 0 | |
| 2.3.4 | Duration of the programme/ scheme | Not Applicable | 9 0 | 0 | empty | Not Applicable | 0 | |
| 2.3.5 | Physical and financial targets of the programme | Not Applicable | e0 | 0 | empty | Not Applicable | 0 | |
| 2.3.6 | Nature/ scale of subsidy /amount allotted | Not Applicable | 90 | 0 | empty | Not Applicable | 0 | |
| 2.3.7 | Eligibility criteria for grant of subsidy | Not Applicable | 90 | 0 | empty | Not Applicable | 0 | |
| 2.3.8 | Details of beneficiaries of subsidy programme (number, profile etc) | Not Applicable | e0 | 0 | empty | Not Applicable | 0 | |
| 2.4 | Discretionary and non-discretionary grants [F | . No. 1/6/2011 | -IR dt. 1 | 5.04.2013] | | | | |
| 2.4.1 | Discretionary and non-discretionary grants/ allocations to State Govt./ NGOs/other institutions | Not Applicable | | 0 | empty | Not Applicable | •O | |
| 2.4.2 | Annual accounts of all legal entities who are | Not Applicable | e0 | 0 | empty | Not Applicable | 0: | |

| Sr. No | Details of disclosure | Category | Marks | Obtained Mark | Remarks | | Auditor Marks | Auditor Remarks/URL |
|--------|---|-----------------|---------|------------------|--------------|------------------|------------------|------------------------|
| | provided grants by public authorities | | | | | | | |
| 2.5 | Particulars of recipients of concessions, perm | its of authoriz | zations | granted by | y the public | authority[Sectio | n 4(1) (b) | (xiii)] |
| 2.5.1 | Concessions, permits or authorizations granted by public authority | Not Applicable | e0 | 0 | empty | Not Applicable | 0 | |
| 2.5.2 | For each concessions, permit or authorization granted - (a) Eligibility criteria, (b) Procedure for getting the concession/ grant and/ or permits of authorizations, (c) Name and address of the recipients given concessions/ permits or authorizations, (d) Date of award of concessions/ permits of authorizations | Not Applicable | e0 | 0 | empty | Not Applicable | 90 | |
| 2.6 | CAG & PAC paras [F No. 1/6/2011- IR dt. 15.4.2 | 2013] | | | | | | |
| 2.6.1 | CAG and PAC paras and the action taken reports (ATRs) after these have been laid on the table of both houses of the parliament. | Not Applicable | e0 | 0 | empty | Not Applicable | 0 | |
| Total | | | 83 | 73 | | | 73 | |
| 3 | Publicity Band Public interface | | | | | | | |
| 3.1 | Particulars for any arrangement for consultati formulation of policy or implementation there | • | | • | | • | elation to | the . |
| 3.1.1 | Relevant Acts, Rules, Forms and other documents which are normally accessed by citizens | Not Applicable | | 0 | empty | Not Applicable | 0 | |
| 3.1.2 | Arrangements for consultation with or | Not Applicable | eO | 0 | empty | Not Applicable | 0 | |
| | representation by - (a) Members of the public in policy formulation/ policy implementation, (b) Day & time allotted for visitors,(c) Contact details of Information & Facilitation Counter (IFC) to provide publications frequently sought by RTI applicants | | | | | | | |
| 3.1.3 | policy formulation/ policy implementation, (b) Day & time allotted for visitors,(c) Contact details of Information & Facilitation Counter (IFC) to | Not Applicable | e0 | 0 | empty | Not Applicable | 90 | |

| Sr. No | Details of disclosure | Category | Marks | Obtained Mark | Remarks | | Auditor Marks | Auditor Remarks/URL |
|--------|--|-----------------|--------|------------------|--------------|----------------|------------------|------------------------|
| | project reports (DPRs) | | | | | | | |
| 3.1.5 | Public- private partnerships (PPP)- Concession agreements. | Not Applicable | e0 | 0 | empty | Not Applicable | 0 | |
| 3.1.6 | Public- private partnerships (PPP)- Operation and maintenance manuals | Not Applicable | e0 | 0 | empty | Not Applicable | 0 | |
| 3.1.7 | Public- private partnerships (PPP) - Other documents generated as part of the implementation of the PPP | Not Applicable | e0 | 0 | empty | Not Applicable | 0 | |
| 3.1.8 | Public- private partnerships (PPP) - Information relating to fees, tolls, or the other kinds of revenues that may be collected under authorisation from the government | Not Applicable | e0 | 0 | empty | Not Applicable | 0 | |
| 3.1.9 | Public- private partnerships (PPP) -Information relating to outputs and outcomes | Not Applicable | e0 | 0 | empty | Not Met | 0 | |
| 3.1.10 | Public- private partnerships (PPP) - The process of the selection of the private sector party (concessionaire etc.) | Not Applicable | e0 | 0 | empty | Not Met | 0 | |
| 3.1.11 | Public- private partnerships (PPP) - All payment made under the PPP project | Not Applicable | e0 | 0 | empty | Not Met | 0 | |
| 3.2 | Are the details of policies / decisions, which a | ffect public, i | nforme | d to them[S | Section 4(1) | (c)] | | |
| 3.2.1 | Publish all relevant facts while formulating important policies or announcing decisions which affect public to make the process more interactive - Policy decisions/ legislations taken in the previous one year | Not Applicable | e0 | 0 | empty | Not Applicable | 0 | |
| 3.2.2 | Publish all relevant facts while formulating important policies or announcing decisions which affect public to make the process more interactive. Outline the Public consultation process | Not Applicable | e0 | 0 | empty | Not Applicable | 0 | |
| 3.2.3 | Publish all relevant facts while formulating important policies or announcing decisions which affect public to make the process more | Not Applicable | e0 | 0 | empty | Not Applicable | 0 | |

| Sr. No | Details of disclosure | Category | Marks | Obtained Mark | Remarks | Auditor Category | Auditor Marks | Auditor Remarks/URL |
|--------|---|------------------|------------|------------------|---|---------------------|------------------|---|
| | interactive- Outline the arrangement for | | | | | | | |
| | consultation before formulation of policy | | | | | | | |
| 3.3 | Dissemination of information widely and in su | ch form and r | nanner | which is e | asily accessib | le to the pu | blic [Section | n 4(3)] |
| 3.3.1 | Use of the most effective means of communication - Internet (website) | Fully Met | 50 | 50.00 | https://niesbu d.nic.in/index. html | Fully Met | 50.00 | https://niesbu d.nic.in/index. html |
| 3.4 | Form of accessibility of information manual/ h | andbook[Sec | tion 4(1 |)(b)] | | | | |
| 3.4.1 | Information manual/handbook available in Electronic format | Not Met | 25 | 0 | empty | Fully Met | 25.00 | https://niesbu d.nic.in/index. html |
| 3.4.2 | Information manual/handbook available in Printed format | Not Met | 25 | 0 | empty | Fully Met | 25.00 | https://niesbu d.nic.in/index. html |
| 3.5 | Whether information manual/ handbook availa | ble free of co | st or no | t [Section | 4(1)(b)] | | | |
| 3.5.1 | List of materials available Free of cost | Not Applicable | e0 | 0 | empty | Fully Met | 25.00 | https://niesbu d.nic.in/index. html |
| 3.5.2 | List of materials available At a reasonable cost of the medium | Not Applicable | • 0 | 0 | empty | Fully Met | 25.00 | https://niesbu d.nic.in/index. html |
| Total | | | 100 | 50 | | | 150 | |
| 4 | E-Governance | | | | | | | |
| 4.1 | Language in which Information Manual/Handb | ook Available | [F No. | 1/6/2011-IF | R dt. 15.4.2013 |] | | |
| 4.1.1 | English | Not Applicable | e0 | 0 | empty | Fully Met | 14.29 | https://niesbu d.nic.in |
| 4.1.2 | Vernacular/ Local Language | Not Applicable | e0 | 0 | empty | Not Met | 0 | |
| 4.2 | When was the information Manual/Handbook I | ast updated? | [F No. 1 | /6/2011-IR | dt 15.4.2013] | | | |
| 4.2.1 | Last date of Annual updation | Not Applicable | e0 | 0 | empty | Fully Met | 28.57 | https://niesbu d.nic.in |
| 4.3 | Information available in electronic form[Section | on 4(1)(b)(xiv)] | | | | | | |
| 4.3.1 | Details of information available in electronic form | Fully Met | 9.52 | 9.52 | https://niesbu d.nic.in/rti- | Fully Met | 9.52 | https://niesbu d.nic.in/rti- |

| Sr. No | Details of disclosure | Category | Marks | Obtained Mark | Remarks | Auditor Category | Auditor Marks | Auditor Remarks/URL |
|--------|---|----------------|------------|------------------|---|---------------------|------------------|---|
| | | | | | act.htm | | | act.htm |
| 4.3.2 | Name/ title of the document/record/ other information | Fully Met | 9.52 | 9.52 | https://niesbu d.nic.in/rti- act.htm | Fully Met | 9.52 | https://niesbu d.nic.in/rti- act.htm |
| 4.3.3 | Location where available | Fully Met | 9.52 | 9.52 | https://niesbu d.nic.in/rti- act.htm | Fully Met | 9.52 | https://niesbu d.nic.in/rti- act.htm |
| 4.4 | Particulars of facilities available to citizen for | obtaining info | rmatio | n[Section 4 | l(1)(b)(xv)] | | | |
| 4.4.1 | Name & location of the faculty | Fully Met | 7.14 | 7.14 | https://niesbu d.nic.in/rti- act.htm | Fully Met | 7.14 | https://niesbu d.nic.in/rti- act.htm |
| 4.4.2 | Details of information made available | Fully Met | 7.14 | 7.14 | https://niesbu d.nic.in/rti- act.htm | Fully Met | 7.14 | https://niesbu d.nic.in/rti- act.htm |
| 4.4.3 | Working hours of the facility | Fully Met | 7.14 | 7.14 | https://niesbu d.nic.in/rti- act.htm | Fully Met | 7.14 | https://niesbu d.nic.in/rti- act.htm |
| 4.4.4 | Contact person & contact details (Phone, fax email) | Fully Met | 7.14 | 7.14 | https://niesbu d.nic.in/rti- act.htm | Fully Met | 7.14 | https://niesbu d.nic.in/rti- act.htm |
| 4.5 | Such other information as may be prescribed | under Section | 1 4(i) (b | (xvii) | | | | |
| 4.5.1 | Grievance redressal mechanism | Fully Met | 3.57 | 3.57 | https://niesbu d.nic.in/index. html | , | 3.57 | https://niesbu d.nic.in/index. html |
| 4.5.2 | Details of applications received under RTI and information provided | Not Met | 3.57 | 0 | empty | Fully Met | 3.57 | https://niesbu d.nic.in/rti- act.htm |
| 4.5.3 | List of completed schemes/ projects/ Programmes | Not Applicable | 9 0 | 0 | empty | Fully Met | 3.57 | https://niesbu d.nic.in/ |
| 4.5.4 | List of schemes/ projects/ programme underway | Fully Met | 3.57 | 3.57 | https://niesbu d.nic.in/other_ disclosure.htn | - | 3.57 | https://niesbu d.nic.in/other_ disclosure.htm |

| Sr. No | Details of disclosure | Category | Marks | Obtained Mark | | Auditor Category | Auditor Marks | Auditor Remarks/URL |
|--------|--|-----------------|---------|------------------|---|---------------------|------------------|---|
| 4.5.5 | Details of all contracts entered into including name of the contractor, amount of contract and period of completion of contract | Not Met | 3.57 | 0 | empty | Not Met | 0 | |
| 4.5.6 | Annual Report | Fully Met | 3.57 | 3.57 | https://niesbu d.nic.in/report. htm | | 3.57 | https://niesbu d.nic.in/report. htm |
| 4.5.7 | Frequently Asked Question (FAQs) | Partially Met | 3.57 | 1.79 | https://niesbu d.nic.in/FAQ/F AQ.html | • | 1.79 | https://niesbu d.nic.in/FAQ/F AQ.html |
| 4.5.8 | Any other information such as - (a) Citizen's Charter, (b) Result Framework Document (RFD), (c) Six monthly reports on the , (d) Performance against the benchmarks set in the Citizen's Charter | Partially Met | 3.57 | 1.79 | https://niesbu d.nic.in/rfd.ht m | Partially Met | 1.79 | https://niesbu d.nic.in/rfd.ht m |
| 4.6 | Receipt & Disposal of RTI applications & appe | eals [F.No 1/6/ | 2011-IR | dt. 15.04.2 | 2013] | | | |
| 4.6.1 | Details of applications received and disposed | Fully Met | 14.29 | 14.29 | https://niesbu d.nic.in/rti- act.htm | Fully Met | 14.29 | https://niesbu d.nic.in/rti- act.htm |
| 4.6.2 | Details of appeals received and orders issued | Fully Met | 14.29 | 14.29 | https://niesbu d.nic.in/rti- act.htm | Fully Met | 14.29 | https://niesbu d.nic.in/rti- act.htm |
| 4.7 | Replies to questions asked in the parliament[| Section 4(1)(d |)(2)] | | | | _ | |
| 4.7.1 | Details of questions asked and replies given | Not Applicabl | e0 | 0 | empty | Fully Met | 28.57 | https://niesbu d.nic.in/rti-act. htm->Parliam ent Questions and Answers |
| Total | | | 111 | 100 | | | 179 | |
| 5 | Information as may be prescribed | | | | | | | |
| 5.1 | Such other information as may be prescribed | | | | | | | |
| 5.1.1 | Name & details of - (a) Current CPIOs & FAAs, (b) Earlier CPIO & FAAs from 1.1.2015 | Fully Met | 20 | 20.00 | https://niesbu d.nic.in/rti- | Fully Met | 20.00 | https://niesbu d.nic.in/rti- |

| Sr. No | Details of disclosure | Category | Marks | Obtained Mark | | Auditor Category | Auditor Marks | Auditor Remarks/URL |
|-------------|---|---------------|-------|------------------|---|---------------------|------------------|---|
| | | | | | act.htm | | | act.htm |
| 5.1.2 | Details of third party audit of voluntary disclosure -(a) Dates of audit carried out, (b) Report of the audit carried out | Fully Met | 20 | 20.00 | https://niesbu d.nic.in/other_ disclosure.htm | - | 20.00 | https://niesbu d.nic.in/other_ disclosure.htm |
| 5.1.3 | Appointment of Nodal Officers not below the rank of Joint Secretary/ Additional HoD - (a) Date of appointment, (b) Name & Designation of the officers | Fully Met | 20 | 20.00 | https://niesbu d.nic.in/rti- act.htm | Fully Met | 20.00 | https://niesbu d.nic.in/rti- act.htm |
| 5.1.4 | Consultancy committee of key stake holders for advice on suo-motu disclosure - (a) Dates from which constituted, (b) Name & Designation of the officers | Not Met | 20 | 0 | empty | Not Met | 0 | |
| 5.1.5 | Committee of PIOs/FAAs with rich experience in RTI to identify frequently sought information under RTI - (a) Dates from which constituted, (b) Name & Designation of the Officers | Not Met | 20 | 0 | empty | Not Met | 0 | |
| Total | | | 100 | 60 | | | 60 | |
| 6 | Information Disclosed on own Initiative | | | | | | | |
| 6.1 | Item / information disclosed so that public have minimum resort to use of RTI Act to obtain information | | | | | | | |
| 6.1.1 | Item / information disclosed so that public have minimum resort to use of RTI Act to obtain information | Partially Met | 25 | 12.50 | https://niesbu d.nic.in/other_ disclosure.htm | - | 12.50 | https://niesbu d.nic.in/other_ disclosure.htm |
| 6.2 | Guidelines for Indian Government Websites (CSM Secretariat Manual of Office Procedures (CSM Personnel, Publ | , | • | | • • | | | |
| 6.2.1 | Whether STQC certification obtained and its validity | Not Met | 12.5 | 0 | empty | Not Met | 0 | |
| 6.2.2 | Does the website show the certificate on the Website? | Not Met | 12.5 | 0 | empty | Not Met | 0 | |
| Total | | | 50 | 13 | | | 13 | |
| Grand Total | | | 526 | 354 | | | | 547 |