



RECRUITMENT NOTICE

Date:22.09.2018

The National Institute for Entrepreneurship & Small Business Development (NIESBUD), an organization under Ministry of MSDE, Govt. of India invites application for the following on purely contractual basic.

Sl. No.	Name of Post	No. Of Post	Qualification	Relevant Experience
1.	Consultant (Social Media)	01	BCA, B. Tech/MCA/Msc. (IT) or Equivalent	2+ years

Required Skills and Experience:

- 2+ years of experience managing Social Media campaigns
- Experience with Paid social media
- Excellent verbal and written communication skills
- Knowledge of various social media platforms including Facebook, Twitter, LinkedIn, Instagram, Google+, YouTube and Pinterest
- Ability to plan, organize and work on multiple tasks simultaneously
- Must have strong organizational skills and attention to detail
- Must have the ability to work independently and manage multiple projects and deadlines simultaneously with a sense of urgency
- Ability to quickly adjust priorities to respond to pressing demands
- Demonstrate knowledge of digital advertising, web marketing and social media marketing.

***Salary:** As per standards

* For Experienced and qualified person salary will not be a constraint.

* For Experienced candidate age will be no bar.

Selection process: Personal Interview.

Expenses of selection: No TA/DA will be provided for attending interview.

Please mention E-mail & Mobile Number etc.

Details C.V. of the candidate has to be carried by the candidate at the time of interview along with original testimonials.

1. Details C.V. of the candidate.
2. One passport size photograph.
3. Photo copies of the certificates of various qualification / experience mentioned in the C.V.

Date of Walk-in Interview: 03.10.2018 at 11:00 AM

Address and place of interview: The National Institute for Entrepreneurship & Small Business Development (NIESBUD) (Ministry of MSDE, Govt. of India)
A-23, Block - A, Sector 62, Noida, Uttar Pradesh, Near NIOS

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